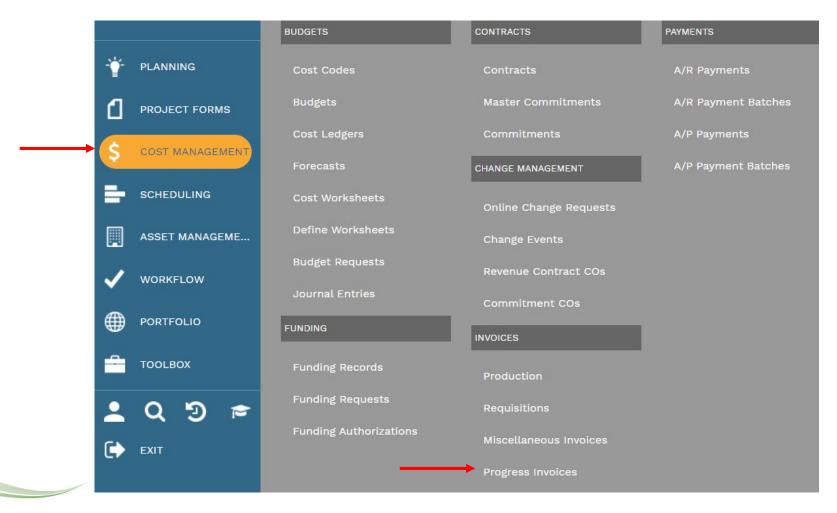# PROGRESS INVOICES

Progress Invoices are created to calculate payments at regular intervals based on a schedule of values. This module contains all the information required to process SDA forms 803, 804 and 810. All calculations within this module are done automatically.

NOTE: This user manual will provide instruction for *read-only access to this module*. Any changes required to the contract information will be done by authorized SDA personnel.

To open the Progress Invoices module, choose **Cost Management,** then **Progress Invoices** from the menu of choices.

You can search for any invoice by entering the number in the filter field. To open a progress invoice, click any link in the Record # column.

RECORD # ▲	CONTRACT	PROJECT NAME	SDA NUMBER	INVOICE #	DESCRIPTION	WORKFLOW STATUS	COMPANY	REFERENCE
Contract: GP-0005-R10 - General Program Costs								
304	GP-0005-R10 - Genera	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	1		Approved	Napco Copy Grap	A/C#532445-05/3
306	GP-0005-R10 - Genera	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	2		Approved	Napco Copy Grap	A/C#532445-08/0
Contract: GP-0204-L07 - Site Investigation(Showing 18 of 28 items. Group continues on the next page.)								
1	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	1		Approved	French & Parrello	GP-0204-L07#01
10	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	8		Approved	French & Parrello	GP-0204-L07#10
11	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	9		Approved	French & Parrello	GP-0204-L07#11
12	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	10		Approved	French & Parrello	GP-0204-L07#12
13	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	11		Approved	French & Parrello	GP-0204-L07#13
14	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	12		Approved	French & Parrello	GP-0204-L07#14
15	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	13		Approved	French & Parrello	GP-0204-L07#15
16	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	14		Approved	French & Parrello	GP-0204-L07#16
17	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	15		Approved	French & Parrello	GP-0204-L07#17
18	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	16		Approved	French & Parrello	GP-0204-L07#18
19	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	17		Approved	French & Parrello	GP-0204-L07#19
2	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	2		Approved	French & Parrello	GP-0204-L07#02
20	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	18		Approved	French & Parrello	GP-0204-L07#20
21	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	19		Approved	French & Parrello	GP-0204-L07#21
22	GP-0204-L07 - Site In	160AEN - NewGrade 7 to 9 Scho	5240-N10-16-0AE	20		Approved	French & Parrello	GP-0204-L07#22

The information in the Main tab displays summary information about the progress invoice. The bottom portion of the screen displays specific information about the invoice, including the Schedule of Values. Legacy data will be displayed in the tabs in the Detail section.

MAIN | ADJUSTMENTS | SDA DATA | PAYMENTS | NOTES | ATTACHMENTS

Project* 5240-N10-16-0AEN - 160AEN - NewG
Commitment* GP-0204-L07 - Site Investigation
Company French & Parrello Associates, P.A.
Description
Reference GP-0204-L07#01
Application # 1
Record #* 1
Status Approved 0

ONLINE INVOICE

Invoice Date 10-06-2016
Billing Terms Paid
Contact
Comment

Print Lien Waiver

Category*
Paid In Full ☐

RECAP
Original Contract Amount
Approved/Executed Change Orders
Current Approved Contract Amount
Total Completed and Stored to Date
Total Retainage
Total Earned Less Retainage
Previous Billed to Date Less Retainage

Drag a column header and drop it here to group by that column

Edit | % Complete From Schedule | Refresh | ☐ Use Units | Layouts

810 LINE	DESCRIPTION	SCHEDULED VALUE	PRIOR INVOICES	CURRENT INVOICE	TOTAL INVOICED	% COMPLETE	COST CODE	BALANCE TO INVOICE	CURRENT SERVICES RETAIN AMOUNT	TOTAL SERVICES RETAIN AMOUNT
0	Site Investigation - Feasi		$0.00			0%	010-PD0001-SI00		$0.00	$0.00
0	7 - Contract: GP-0204-L0		$0.00			10.10%	010-PD0001-SI00		$0.00	$0.00
0	4 - Contract: GP-0204-L0		$0.00			0%	010-PD0001-SI00		$0.00	$0.00